

## COVID-19 Health and Safety Plan Summary:

Pen Ryn School: Extended Day Care Program

Plan Date:08/30/2021. Last update: 12/1/2021

Anticipated Reopening Date, if applicable: 9/8/2021

Use these summary tables to provide your staff, facilities, and other invested persons with a detailed overview of your Health and Safety Plan. Facilities are required to share with staff and children this summary on their website. To complete the summary, copy and paste the summaries from the COVID-19 Health and Safety Plan tables above.

### Face Masks

Requirement(s), Strategies, Policies and Procedures	
<ul style="list-style-type: none"><li>* Use of face coverings (masks or face shields) by all staff and visitors</li><li>* Use of face coverings (masks or face shields) by older children (as appropriate)</li></ul>	<p>The Pen Ryn School (and therefore the Extended Day Care Program at the Pen Ryn School) requires universal masking for all students, staff, and visitors when community transmission levels are moderate, high or substantial. Masks must be worn inside unless eating or drinking. Masks are optional outdoors. All student, staff members, and visitors will be given a mask if they do not have one.</p> <p>Community transmission has been moderate or above since August 30th, and therefore masking is mandatory. In addition, a masking order by the Acting Secretary of Health requiring masks in schools and childcare settings is in place since September 7th 2021.</p>

### Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Regulations, Strategies, Policies and Procedures	
<p>* <b>Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by children (i.e., restrooms, drinking fountains, hallways, and transportation)</b></p>	<p><b>All indoor spaces are cleaned daily using an electrostatic sprayer, with a FDA approved disinfectant. Before and after eating, desks/tables are sprayed. Restrooms are cleaned nightly. High touch surfaces are cleaned throughout the day. Air purifiers are located in all spaces where children gather. Staff are trained on how and when to clean and disinfect surfaces during staff training on 8/30/21.</b></p>

### Social Distancing and Other Safety Protocols

Regulations, Strategies, Policies and Procedures	
<p><b>Child care space occupancy that allows for 6 feet of separation among children and staff throughout the day,</b></p>	<p><b>All students are seated six feet apart when eating and during transition times such as arrival to the program, and between snack and outdoor time. Students are in small groups during indoor play. Students are reminded to space 3-6 feet apart during this time.</b></p>

**to the maximum extent feasible or group management to limit cross-group interactions.**

**Restricting the use of common areas, and consider serving meals in alternate settings such as where the child care is being provided**

**\*Hygiene practices for children and staff including the manner and frequency of hand-washing and other best practices**

**Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs**

**Handling outdoor play consistent with the CDC Considerations.**

**Limiting the sharing of materials among children in care Staggering the use of communal spaces and hallways**

**Adjusting transportation schedules and practices to create social distance between children**

**Limiting the number of individuals in facility rooms and other facility spaces, and interactions between groups of children**

**Coordinating with children regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars**

**Other social distancing and safety practices**

**Students are divided into three groups: PreK3-K, 1-4, 5-8.**

**We have restricted the use of the cafeteria and common indoor areas. Students eat a snack at desks 6 feet apart.**

**Students and staff wash their hands prior to and after eating, and using the restroom.**

**Signs are posted to remind students and staff about handwashing procedures, and to wear their masks.**

**For outdoor play, students do not play on the playground equipment except for the swings. They are allowed to play with balls. Students will play outdoors whenever possible.**

**Very few materials are shared among children in care. Shared materials are disinfected daily.**

**Communal spaces and hallways are staggered. Arrival to the program is staggered in groups, so that the hallway is not crowded. When indoors, groups will stagger activities so that areas are limited to smaller numbers of students.**

**Pen Ryn's EDC program follows the school calendar and does not provide transportation.**

**Visitors who pick up their children from the program, do not enter the school building. Staff bring students to their parents who are waiting in the front vestibule.**

**Staff are trained on cleaning, social distancing, and supervision during professional development days.**

	<p>Students are trained/reminded when they enter the program, as well as during the school day, as the same rules apply at school and the EDC program.</p>
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**Monitoring Children and Staff Health**

<p><b>Regulation(s), Standards, Policies and Procedures</b></p>	
<ul style="list-style-type: none"> <li>* <b>Monitoring children in care and staff for symptoms and history of exposure</b></li> <li>* <b>Isolating or quarantining children, staff, or visitors if they become sick or demonstrate a history of exposure</b></li> <li>* <b>Returning isolated or quarantined staff, children, or visitors to school</b></li> <li>* <b>Reporting to DOH and Certification</b></li> <li>* <b>Notifying staff, families, and the public of facility closures</b></li> </ul>	<p><b>All parents must monitor their child for symptoms and are not allowed to send their children to school (and therefore the EDC program, if they have a fever, or symptoms of Covid-19.</b></p> <p><b>EDC checks each student's temperature at arrival to the program to ensure that symptoms have not developed during the school day.</b></p> <p><b>Students, staff, and visitors are not required to attend the program if they are sick, or have any symptoms of Covid-19.</b></p> <p><b>If students, and staff develop symptoms during the school day they are sent to the nurse, isolated, and sent home. We require a negative Covid test for return. Students who develop symptoms while at EDC will be isolated, and immediately sent home from the program.</b></p> <p><b>If a student or staff member has a confirmed case of Covid-19 they will be required to isolate for ten days from symptom onset or negative test.</b></p>

	<p><b>All families are notified each time a student at The Pen Ryn school tests positive for Covid-19. The school/EDC program will contact trace to determine if there are students who were within 3-6 feet for 15 min or more, and notify those students that they need to quarantine at home.</b></p> <p><b>Unvaccinated students, staff or visitors are not allowed to attend the program if they have been exposed to Covid-19 unless they have quarantined for ten days, or a negative test on day 5-7.</b></p> <p><b>Vaccinated students, staff, or visitors are allowed to attend the program if they have been exposed to Covid-19, as long as they are monitoring for symptoms of Covid-19, and have a negative test on day 5-7.</b></p>
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**Other Considerations for Children and Staff**

<u>Requirement(s), Strategies, Policies and Procedures</u>	
<p><b>* Protecting children and staff at higher risk for severe illness</b></p> <p><b>Unique safety protocols for children with complex needs or other vulnerable individuals</b></p> <p><b>Strategic deployment of staff</b></p>	<p><b>Children and staff at higher risk for severe illness are provided with additional social distancing guidelines, can wear additional protected wear such as mask plus face shield.</b></p>

## COVID-19 Health and Safety Plan Affirmation Statement

The Legal Entity or the Board of Directors/Trustees for The Pen Ryn School: Extended Day Care Program reviewed and approved the Phased Child Care Facility Reopening Health and Safety Plan on (Insert Date as Month, Day, Year).

The plan was approved by a vote of:

**Yes**

**No**

Affirmed on: 8/25/2021

By: Leigh Reed

  
(Signature of Legal Entity or Legal Entity Representative)

Leigh Reed  
(Print Name of Legal Entity or Legal Entity Representative)